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WARREN CONSOLIDATED SCHOOLS
EMERGENCY DRILLS DOCUMENTATION FORM
_____ School Year

TYPE OF DRILL	TIME OF DRILL
☐ Fire Drill – ***5 required** **Conduct one prior to 12/1***	☑ Standard
☐ Tornado (Take Shelter) Drill – ***2 required** **Conduct one at the beginning of 1st sem. and beginning of 2nd sem.***	☐ Class Change
☑ Lock Down – ***3 required** **Conduct one prior to 12/1***	☐ Recess
☐ AED/Cardiac Event	☐ Other Events (e.g. Lunch)
☐ Other (e.g. bus evac.)	

Mandatory Drills ***Mandated by changes to the school code**

Name of Reporting School Willow Woods Elementary

Date of Drill 10/02/2017 Time drill was held 2:50pm

Exact time required to evacuate/shelter/secure 7 minutes

Total Participants 400

Remarks Two classes were outside, did respond to request to come inside immediately

Total required drills complete to date 1

Name and title of person conducting drill Vera Ivezaj Principal

Signature of person conducting drill Amanda Cousineau Digitally signed by Amanda Cousineau Date: 2017.10.02 15:17:52 -04'00'

Drill was coordinated with:

☐ Emergency Manager/Fire/Police

Name and Title _____

☑ Drill Submitted Electronically Date 10/02/2017

Submit Form